



MARRIAGE AND FAMILY THERAPIST TRAINEE / PROFESSIONAL CLINICAL COUNSELOR TRAINEE

DEFINITION:

This is a volunteer position under the supervision of a Licensed Marriage and Family Therapist, Licensed Professional Clinical Counselor, or appropriately Licensed Clinical Psychologist, provides therapy services to individuals, couples, children, and families as part of a community mental health center that runs off of a private practice model; provides consultation to groups, families, community members and colleagues in the areas of mental health and relationships as opportunities exist.

DISTINGUISHING CHARACTERISTICS:

Maintains strict confidentiality while providing direct therapy services to clients; maintains regular contact with supervisors per licensing requirements; inservices and consults with colleagues about cases and relevant topics in mental health and relationships; ability to work independently with distanced oversight from supervisor; desire to work toward graduating with Master's level degree.

SUPERVISION EXERCISED AND RECEIVED:

Works under the administrative and evaluative supervision of a licensed supervisor and the Executive Director.

DUTIES AND RESPONSIBILITIES MAY INCLUDE, BUT ARE NOT LIMITED TO, THE FOLLOWING:

- Supports the mission of The Place Within
- Conducts client phone, video, and/or in-person intakes, assessments, and diagnosis
- Meets with collateral sources as pertains to clinical cases
- Provides direct therapy services to clients
- Ability and willingness to work in individual, couples, family, and group modalities
- Consults with colleagues, supervisor(s), specialists, and legal services as pertains to clinical expectations
- Provides written reports of services within bounds of confidentiality regulations
- Works collaboratively to ensure safety and clinical coverage and continuity within the organization
- Regularly attends and actively participates in all aspects of trainings and supervision
- Communicates effectively with other agencies including but not limited to: Mental Health, Public Health, Regional Center and Social Services to help coordinate services
- Under guidance and approval of clinical supervisor or Executive Director, help with external promotion and relationship building.
- Maintains all requirements of MFT/ PCC Traineeship according to the California Board of Behavioral Sciences and school in which Trainee is enrolled
- Performs related duties as assigned.

Employment Standards

KNOWLEDGE OF:

- Professional, legal, and ethical standards and practices
- Professional scope of practice
- General therapeutic approaches for caseload
- Safe work practices

ABILITY TO:

- Work effectively with a wide range of socio-economic, religious, physical abilities, sexuality, sexual identification, genders, political affiliations, and ethnic groups
- Work with a supervisor to determine best practices and therapeutic approaches
- Communicate clearly in written and oral formats
- Self-evaluate and seek assistance when areas of counter-transference and/or triggering experiences occur
- Work as part of a collaborative community to support the needs of the clients and therapist within
- Establish effective working relationships with colleagues, collateral professionals, other agencies, and the public
- Respond promptly to requests of clients and potential clients
- Provide needed information, assistance, training, materials, and resources as appropriate
- Plan, organize and prioritize own work to meet deadlines and accomplish tasks within established timelines, including maintaining accurate records and files
- Maintain orderly work environment and perform tasks in a prescribed and safe manner
- Establish and maintain cooperative working relationships with those contacted during performance of job duties
- Maintain and improve professional skills and knowledge
- Be flexible and receptive to change
- Understand and apply principles, techniques and procedures required for effective job performance.

Education and Experience

EDUCATION:

- Currently working toward a Masters Degree from accredited college or university in the field of marriage and family therapy, professional clinical counseling and is in good standing at that place of education.
- Formal or informal education or training that ensures the ability to read and write in English at a level necessary for successful job performance.

EXPERIENCE:

- Some experience with working in public settings is desired
- General familiarity with clerical procedures and office machines
- Ability to track financial transactions and accurately balance and report client fees provided and/or owed

OTHER REQUIREMENTS:

- Must be fingerprinted and a satisfactory Department of Justice records check must be received by SCOE, prior to volunteer employment.
- Must pass a pre-employment physical (if applicable).
- May be required to obtain first aid and CPR certificates within the first 6-12 months of employment. Must be able to be insured on individual's and agency's professional liability insurance.
- Must have own device, access to reliable internet, and a location suitable for confidential work to adequately perform Teletherapy, make and receive phone calls from/to clients, supervisors and other relevant contacts, or be able to use own device in The Place Within office.
- Acknowledgement and willingness to perform duties as they pertain to essential service providers in a disaster or other catastrophic condition.